### Fall 2016 Classified Staff Award: Carmen Roman

Congratulations to **Carmen Roman**, recipient of the 2016 Fall Ouarter Classified Staff Excellence Award!



Carmen Roman

Roman is a Program Specialist 2 for the Advising Services department. She is someone who is described by her nominators as "giving a consistent high-level of service to the students, the public, the community and to co-workers."

Nominators had the following to say about Roman:

"Carmen's unique ability to adjust to all modes and levels of communication is unmatched ... It is quite common for students from all walks of life and experiences to applaud this extra attention Carmen gives them during advising sessions. A recent example was relayed from the BMED department on how a student who met with Carmen spoke highly of her to the BMED department head and said that if it wasn't for the encouragement she received from Carmen, she may have given up on her aspirations to work in the medical field."

"Carmen is a consummate professional who combines her advising expertise with genuine care and concern for the best interests of students and of the college. She works actively and diligently to learn about and to provide information about all corners of the campus (important dates, instructional departments, program requirements, pre-reqs, assessment, financial aid, etc., etc.). She exemplifies the team approach that is necessary for effective delivery of student services. Knowing that students often "don't know what they don't know," Carmen seeks to provide the most relevant pieces of information with the understanding that students' needs change and evolve as they progress through their programs of study. She is outstanding at giving the right service, in the right manner, at the right time — all with seemingly limitless patience and kindness."

Congratulations as well to this quarter's other nominees:

Lorraine Browne Leedy is the Faculty Development Program Specialist at the Teaching and Learning Center. Many in the college community are aware of Lorraine's "high-quality work" and she "seems to always be able to lend a hand when called upon—she consistently finds time to help her coworkers." Browne Leedy displays creativity and superior communication skills that are invaluable when planning and delivering many professional development activities each year. Her ability to plan, organize and manage events is why she is considered a key member of any new training initiative. Browne Leedy is described as a "valued college employee, excellent team member, subject matter expert, superior communicator, and terrific example of a high-performing employee."

**Kay Martinez** works as a Custodian in the Custodial Services Department. Nominators describe Martinez as someone who works hard and always maintains a positive attitude. Though Martinez works tremendously hard to keep the STEM building looking its best, she always takes a moment to be courteous and to greet faculty, staff and students. Many view her as

someone who is excellent at her job, has a strong work ethic, and will go out of her way to assist others. In fact, "Kay's excellent work ethic and affability" come up in conversations with STEM faculty and staff. A nominator stated that Kay's "dedication to Clark College should serve as a model for others."

Hanna Maxwell is a Student Recruitment Specialist for the Enrollment Services Department and is described as an "essential" on the team. Maxwell is seen as someone who provides the best in customer service to students, parents, college partners, and community members while keeping a smile and positive attitude. A nominator stated, "no matter what the issue, she brings a determination to answer questions and find solutions in an accessible way." Another wrote that she "brings a supreme level of care to her presentation and style. She has explained to hundreds, if not thousands, of students over her six months at Clark the benefits of a college education, and has helped many take the first step to changing their lives."

Hannah Erickson is a Communications Specialist in the Communications and Marketing Department, but many know her as "the voice of Clark." Being a steward of the voice requires masterful storytelling, openness, honesty, a caring nature, and the ability to be real and informative—all of which a nominator says Erickson represents. Erickson's role can be challenging at times, but she always goes above and beyond and brings a "high level of integrity and dedication to her work." One of her colleagues describes her as the "go-to for all things problem-solving. She is my sounding board from interpersonal work relationships, to navigating a project, to just finding the right word to make an email sound the way I want. She takes my ideas and makes them real with her great writing. I am happy to have her as my collaborator on all the things I do here at Clark."

Tia Schmidt is an Administrative Assistant in the Nursing

Department and sees things from an optimistic viewpoint. Her nominators describe her as "professional, respectful, thoughtful, mindful, and intentional in the way she approaches her job and her coworkers." Unfailingly polite is how many view Schmidt's interactions with faculty, staff and students, and she always seems to keep her eye on "the big picture." A nominator wrote, "I have called on Tia repeatedly for assistance with a wide variety of needs/problems/challenges, and each time she has come through with information, guidance, resources, clarification, and direct help. She doesn't complain or ask for any special acknowledgement—she just does her job to the best of her ability every day."

Mitch Sott works in WPTE as a Maintenance Mechanic and is described as "indispensable" to the department—someone who "goes above and beyond the call of duty" to accomplish tasks. Students know Sott and the question isn't, "What has Mitch fixed for us?" but rather, "What hasn't he fixed for us?" Sott is described as positive role model, friendly, and a valuable asset to Clark College. Nominators said his incredible work ethic is something for them to aspire to. "When we need something done, Mitch spends the time discussing it with us so that he knows exactly what we want and is able to accommodate our needs."

Photo: Clark College/Jenny Shadley

# Summer 2016 Classified Staff Excellence Award: Joanne Emel



Joanne Emel

Congratulations to **Joanne Emel**, recipient of the 2016 Summer Quarter Classified Staff Excellence Award!

First hired at Clark in 1997, Emel is the Program Specialist 2 for the Office of Instruction (00I). She is known for her positive demeanor and her outstanding knowledge of Clark. In addition to her regular duties, Emel is an active member of the Emergency Response and Safety Team as well as part of the team preparing the college for the ctcLink transition. In addition, she recently assisted with the R25 conversion to 25Live.

Some of the following comments submitted on Emel's behalf by her colleagues reflect her positive spirit and team mentality:

"Joanne takes a moment to greet each and every person who comes through the door, helping to ensure that the OOI is a welcoming space for the entire Clark community."

"New staff members are enormously grateful for the way in which Joanne is always ready and able to assist when something is unknown or unfamiliar—she has been a huge help in the transition to Clark for new department members. We know we are able to approach her with questions, no matter how seemingly trivial, and she is consistently able to help even if the

question falls outside of her work."

"[She] is a cheerleader for Clark: She has encouraged new staff members to get involved with campus activities and is always able to provide positive anecdotes about the College."

"Joanne's long commitment to Clark, stellar work ethic and excellent level of service are inspiring to her colleagues, and this award is an ideal opportunity for these strengths to be recognized."

# Spring 2016 Classified Staff Award: Linda Healy



Linda Healy

Congratulations to **Linda Healy**, recipient of the 2016 Spring Quarter Classified Staff Excellence Award!

Nominated with input from seven Clark employees, the Advising Program Support Supervisor is described as someone who exhibits an exceptional work ethic and flexibility, as well as the willingness to do whatever needs to be done. She has worked in the Advising Services Department for 10 years, and is commended for bringing a student-centered approach to the front-desk team, as well as a powerful combination of "clear personal investment, professionalism, and heart." She actively in campus-wide events, leadership meetings and discussions, and Advising Services and Student Affairs activities — demonstrating excellence in her own performance and inspiring it in others. She is regarded for her responsiveness and follow through, and is known for her ability to make people feel noticed, valued, and welcomed. As one nominator explains it, "Linda is truly an ambassador for the Penguin Nation, demonstrating consistent, tireless commitment to the success of students, positive communication, collaboration, and personal investment in Clark College."

Congratulations as well to this quarter's other nominees:

Haley Gordon works as the Program Coordinator for the Event Services Department, juggling thousands of reservation requests every year with "ease and precision," according to her nominator. Gordon is very involved in college activities, works closely with other areas of the college, and has been a key contributor in implementing several process improvements that have benefited the department and increased services to meet the needs of faculty and staff. Her nominator explains that Gordon "continues to impress students, staff and faculty" with her knowledge of campus space and features, allowing her to assist others in finding the right space for their needs. She is described as "gracious and kind," with a driven and motivated work ethic that is unwavering. Gordon is praised by her nominator for going above and beyond the call of duty, and for her "hands-on" approach, tackling every challenge with a "positive, can-do attitude."

Manda Levie provides the sole staff support for the Communications and Humanities Division, which comprises nine separate departments. In addition, she supports the College Essentials Department, which serves faculty and students campuswide. Levie is commended for being a "strong and dependable addition to our staff team, who has made great contributions to process improvement and overall team workflow." Described as a problem-solver, Levie is known for her collaboration, creativity, friendliness and efficiency. According to one nominator, "Manda deals with issues promptly, professionally and with a spirit that can only be described as positive. She is keenly aware of what's going on and repeatedly demonstrates her commitment to a good educational environment." Another nominator sums it up like this: "Manda's amazing!"

### Fall 2015 Classified Staff Award: Vanessa Meyer



Vanessa Meyer

Congratulations to **Vanessa Meyer**, recipient of the 2015 Fall Quarter Classified Staff Excellence Award.

Meyer is the Secretary Senior in the Behavioral and Social Sciences unit, and is the sole support for both divisions, which encompasses 10 departments, 21 full-time faculty, and 35 adjunct faculty. Vanessa was nominated with input from 23 Clark employees.

Meyer is described by her nominators as "friendly, helpful, efficient, knowledgeable, innovative and committed." She is known to be a natural collaborator who lends her talents and skill sets to develop strategies that can replace outdated modalities and allow departments to function smoothly.

Nominators commend Meyer for treating everyone with the utmost respect and taking on challenges with humor and grace. As one colleague describes it, "I've worked with Vanessa Meyer for over 10 years and her exemplary work ethic has always impressed me. She's organized, knowledgeable, and very efficient. She effectively meets the goals that are set for her, and completes all tasks in a timely manner. It appears that nothing is beyond her ability to accomplish."

Congratulations as well to this quarter's other nominees:

Linda Healy works as Program Support Supervisor for Advising Services and is called the "glue that keeps the office together." Linda is a caring and compassionate leader who leads by example and is the first to support new projects and initiatives. She engages colleagues and staff in sometimes difficult but important conversations; addresses challenges instead of ignoring them, and is a firm believer in continuous improvement. Healy acts as liaison between departments because she is highly respected and well-liked by her fellow colleagues. As one nominator explains it, "She has a way of bringing people together to get a job done. Linda isn't just a cooperative spirit, she is the spirit of compassion and good

will and she is a pleasure to work with."

Dan Simonson works for Facilities Services as a Maintenance Mechanic, and is described as an "outstanding team leader for Facilities." He has a strong work ethic; is committed to whatever job he is assigned to; is never without his tools, and is always willing to help when he can. His nominators admire the quality of his work; his calm, steady demeanor, and find his cost-saving suggestions helpful. Simonson is considered to be efficient, knowledgeable and a pleasure to work with. One nominator wrote, "He has a kind heart and it shows in his everyday interactions with everyone."

As Maintenance Mechanic in Manufacturing Technology, **Mitch Sott** is termed "Resident Mr. Fix It" in the bakery. He is accessible and responsive to their needs, and deemed "indispensable" to the department. Sott is known for quality work and a consistently quick turnaround time for projects. He has saved the department money by being creative and willing to tackle anything asked of him. The tag line in the bakery is "Don't throw it out, call Mitch. If he can't fix it, he'll make a new one." Sott's work is not only functional, but also artistic. He is always pleasant and friendly, and he makes his customers feel valued.

# Summer Quarter Classified Staff Excellence Award



Congratulations to **Thor Tesdale**, recipient of the 2015 Summer Quarter Classified Staff Excellence Award!

Thor Tesdale is a Maintenance Mechanic in Facilities Services and has been with Clark College for more than 15 years.

Nominated with input from 10 Clark employees, Tesdale is described as someone who is "always smiling and willing to problem-solve." One of his nominators remarked, "One of the things I admire most about Thor is his respect for all individuals. Thor's personality is inclusive and he desires to work together to achieve the necessary job-related outcomes."

Another nominator wrote, "His energy and enthusiasm are contagious. He creates a positive work climate."

Other characteristics attributed to Tesdale's outstanding work performance include responsiveness, collaboration, efficiency, creativity and communications skills. Nominators describe a colleague who responds promptly to all phone and email messages, is always on time for scheduled meetings, and makes sure all involved individuals understand the decisions that have been made. They say his communication skills are critical to making sure jobs are completed correctly and on time. As one nominator explains, "Even when deadlines loom and tensions mount, Thor's calm and respectful personality is a beneficial addition to Facilities Services."

Also nominated this quarter was:

#### Guisela Eberle

Eberle is a Human Resource Consultant at Clark College and was highly commended by her nominator for her "exceptional service."

Her nominator explains, "Guisela has met with me numerous times during this past spring and summer to help me understand, and appropriately fill out, the many complex health and retirement forms necessary for my successful retirement from Clark. She has been unfailingly patient, knowledgeable and helpful to me during these many meetings. In my experience, she is outstanding for her willingness to meet with me, sit patiently while I ask questions, and to answer all the questions until I understand. I have been very impressed with her and always leave her office with a smile on my face, which is nearly miraculous, given the complexity of the issues involved."

# Spring Quarter Classified Staff Excellence Award



Counseling and Health Center Administrative Assistant Marianne Luther

Congratulations to Marianne Luther, recipient of the 2015 Spring Quarter Classified Staff Excellence Award!

Marianne Luther is the secretary senior for the Counseling and Health Center and is on the "front line" for walk-in students in crisis.

Luther is described as "wonderfully calm, friendly, supportive, and compassionate to all students visiting the center." She patiently speaks with students to find out what they need; researches resources and provides directions to services on campus and in the community.

Luther has independently transformed the CHC lobby, adding free herbal tea, calming posters, positive thoughts that can be torn off, puzzles, coloring books, and create-a-poem magnets. On her own initiative she created a "chill out" room where students can call crisis lines when counselors are unavailable.

Luther maintains a positive attitude and is very respectful

and courteous to those around her by placing the needs of others in front of her own. One of her colleagues describe her as "by far one of the best administrative assistants I have ever had the pleasure of working with. Her warm demeanor, cando attitude, compassionate tone, and friendly sense of humor have made her a huge asset to the Counseling and Health Center."

Also nominated this quarter were:

#### Vanessa Meyer

"Vanessa Meyer was recently promoted to secretary senior in the Behavioral and Social Sciences Department, and has done everything needed to keep the place organized. She takes care of lockers, printers, and paper and ink cartridges as well as maintaining the mail room and keeping it free of clutter. She goes the extra mile to keep the break room tidy. Everything she does is orderly. When help is needed, Meyer takes prompt action and even delivers letters and books to faculty members who are less frequently physically present. The most important thing about her great customer service is her cheerful attitude. Vanessa displays a high degree of courtesy to her colleagues and others look forward to her services. Above all, this employee is polite and shows courtesy to the students, faculty and staff."

#### Gail N. Robinson

"eLearning's secretary senior, Gail N. Robinson, is a real cheerleader for success and will do anything to help all of her coworkers be successful in their jobs. Gail takes pride in making everyone around her shine. When she sees a need she finds a way to help in any way she can. She considers each person's contributions and wisely considers all pieces for the best outcomes — she is very good at bridging gaps between biases and services. She respectfully communicates and advocates for those she supports. This is evident by the way

she identifies events and opportunities for the eLearning staff, our Dean and other departments in the CLASS unit to reach out to and to support the college community. It is amazing how she organizes her time to accommodate so many staff so successfully. It is a privilege, to state the least, to have Gail as an eLearning team member."

#### Thor Tesdale

"Thor Tesdale works for Facilities Services at CCW, as Maintenance Mechanic 2 and Painter. When Thor looks at a job, rather than saying it can't be done, he helps figure out ways to make it happen; and make it happen within financial limitations. He prioritizes jobs so that the most pressing deadlines are met first and schedules his work to minimize disruptions to students, faculty and staff. He also helps other co-workers complete tasks not related to his typical responsibilities. Thor is a team player! Many employees that work in facilities are not highly visible but their work impacts the college community is such a positive way. Thor is one of these people. His attention to detail is to be commended."

### Lynn VanHoomissen

"A former graduate of Clark College, Lynn VanHoomissen has worked in the Security Department as a parking checker, security officer, emergency communications operator, and currently as the program support supervisor. Lynn has always shown a dedication to the college and the Security Department. Recently Lynn assisted the Portland Police Bureau Crisis Negotiation and Southwest Washington Regional Crisis Negotiation Teams in a joint training session. In recognition of the contributions, the negotiation teams presented the college with a framed Certificate of Appreciation. She is a member of the College Council, and a member of several committees, including On and Off Boarding and 25 Live. Lynn is also responsible for establishing the 'Bring Your Child to

School Day' ID card, and participation in the initiation of the Whistle Program for students."

## Winter Quarter Classified Staff Awards



Congratulations to **Jeri Kemmer**, recipient of the 2015 Winter Quarter Classified Staff Excellence Award!

Jeri Kemmer is the BEECH Unit Operations Supervisor and has been with Clark College for 19 years.

The following comment from one of her Secretary Seniors best summarizes Jeri's exemplary work performance: "Jeri really does go above and beyond when it comes to working at Clark College. She doesn't just do her job. She is constantly exploring ways to make everyone's job easier and she's been instrumental in many changes that have happened within our unit and across campus. She won't simply accept the status quo. If there is a problem, she wants to find a solution that benefits everybody."

Jeri has served on numerous committees at Clark and has attended over 300 hours of professional development training in order to benefit herself, her job, and everyone at Clark. One office assistant wrote, "Jeri's work ethics are exemplary and she always has Clark's best interest in mind. She makes all of us better employees. I love working with her."

The College Community will celebrate all 2014-2015 nominees and recipients at the Annual Ice Cream Social held in September.

The Classified Staff Excellence Award was established in 2005 and recognizes classified staff who have demonstrated exemplary work performance, outstanding customer service, a positive and cooperative spirit, and special achievements or contributions to the college community. Thanks to the support of the Clark College Foundation, each quarter's recipient receives a \$400 cash award.

Other nominees for this quarter, with quotes from their nominations, were:

### Karmel Baldwin, Secretary Senior, STEM

"Karmel shows excellence in work performance by staying on top of her work, completing assignments on time, and keeping paperwork organized, tracked, and moving through the system. Karmel strives to be the best at what she does, no matter where she is stationed. She has taken on significantly large workloads, supporting very large departments. She tracks budgets, paperwork, email, forms, new hires, evaluations, faculty and an enormous number of students; all with an upbeat attitude and a smile. Karmel is always quick to offer her services, no matter what."

### Ernie Hasfo, Custodian 1, Facilities Services

"For 20 years Ernie has served as a custodian for Clark College. Over the years, he has taken on the tasks of window

washer, hard floor specialist, and temp lead in addition to his regular custodial tasks. His co-workers can depend on him to be a team player and his positive and helpful attitude allow him to go the extra mile without being asked or complaining. Ernie is dedicated to outstanding service and excellence. Ernie is a good worker and supporter of the college. He cares about how his areas look and how he can improve the college."

#### Carmen Roman, Program Specialist 2, Advising

"Carmen's work performance is beyond exemplary and her work ethic is excellent. She is always prompt to meet with a student, and is mindful of their time. She provides concise and clear information that ensures students understand their pathways and goals. The information Carmen provides to students, faculty and staff is timely and accurate. She has an unmatched and unique ability to adjust to all modes and levels of communication. Carmen makes you feel comfortable with the entire student experience by her ability and manner of speaking and the respect given to her clients."

### Tia Schmidt, Administrative Assistant 3, Nursing

"When urgent and unexpected events occur, Tia has responded with creativity and unexpected solutions. She has often been the voice of reason and many times has been able to offer new perspectives, which have been invaluable when making hiring decisions. Tia is very considerate of new employees and goes out of her way to make them feel welcome. She goes above and beyond with her organization, attention to details, explanations of college systems and in sharing her experiences. Tia leads by example, exhibiting professionalism with coworkers and is available to all her colleagues with an open door."

## Fall 2014 Classified Staff Excellence Award



Heather White

Congratulations to Heather White, recipient of the 2014 Fall Quarter Classified Staff Excellence Award! The following is taken from her award nomination:

**Heather White** is the Program Support Supervisor for Disability Support Services. She has been with the college since 2002.

Heather provides a tremendous service to the community by facilitating communication between hearing and deaf consumers. Heather interprets and provides accessibility for campus events professionally and holds herself to the high standards of skill that she expects from all of her interpreters. Her performance in her work is the very definition of "excellence."

Heather always has a great attitude. She is compassionate to

everyone who comes in seeking help. She takes the time to know the specific needs of the deaf students and the interpreters, and matches the student's needs with the interpreter's strengths. What is important to the student is important to Heather.

Heather works to improve our community in many ways. She is involved with the Sign Language Interpreter Program Advisory Committee at Portland Community College and is on the Washington School for the Deaf Post High School Advisory Committee as well as the State Deaf Transfer Fair Local Advisory Committee. She is also on the Commencement committee and provides the interpretation at Commencement to make it accessible to deaf students, faculty, staff and audience members. She has taken on the role of placing interpreters for Washington State University Vancouver and Lower Columbia College.

Heather is a wonderful person to work with and for. Whether someone is a new or veteran interpreter, she makes sure we all feel respected and supported. She always listens actively and attentively and looks at each person as an individual.

### Congratulations to all of the fall quarter nominees:

Vanessa Meyer: Vanessa is doing a great job in the department. She pays attention to details and maintains the office and its immediate environment, including the mailroom, elegantly. Vanessa is cheerful, polite and shows courtesy to the faculty. When help is needed, she takes prompt action. Her messages are clear and precise. Everything she does is orderly.

**Susan Taylor:** Susan is in charge of all admissions at Clark International Programs and she always manages to get everything in order to perfection. She wants to help every person she comes in contact with. Whether it is a student or a co-worker or someone outside of our campus, she is willing to take all the time needed to make you feel comfortable and confident. Susan respects everyone. She is always the bigger

person and is always polite, no matter what the situation.

Thor Tesdale: Thor works tirelessly to maintain the interior and exterior appearance of the college. He takes great pride in his work and makes sure the job is completed to satisfaction and on time. Thor prioritizes jobs so that the most pressing deadlines are met first. He is very personable and is willing to "bend" his schedule as much as possible to accommodate the needs of other individuals. Thor's calm and respectful personality is a beneficial addition to Facilities Services. The personal thank-you notes he has received are additional evidence of his high level of service.

The College Community will celebrate all 2014-2015 nominees and recipients at the Annual Ice Cream Social.

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# Winter 2014 Classified Staff Excellence Award

Congratulations to **Janice Taylor**, recipient of the 2014 Winter Quarter Classified Staff Excellence Award!



Tutoring and Writing Center Program Manager Janice Taylor

Janice is the Program Manager for the Tutoring and Writing Center. She started working in the center as a part-time work study student in 2006; was later hired on as a full-time Program Assistant, and recently promoted to Program Manager. Her nominators describe her as a "model of organization and efficiency, regularly doing the work of several people in a single day."

"Janice is constantly initiating new projects to better our department," continues her nomination. "She is widely known for the respect she shows to her fellow workers and students, and her vigilance about maintaining a positive and professional environment in the tutoring centers. She figures out solutions to complex problems and finds ways of using limited resources more effectively and efficiently."

One employee sums it up by saying, "Janice is truly amazing and a huge asset to Clark College!"

### Congratulations to all of the winter quarter nominees:

**Sally Demos** "Sally has provided excellent service to the Clark College community for the past 29 years. She frequently goes above and beyond her basic job responsibilities because of her

work ethic and belief and support of the mission of Clark College. She is an excellent communicator and possesses a wealth of knowledge that has positioned her as the go-to person regarding campus culture and the history of the college."

**Joanne Emel** "Joanne is always positive and friendly. She responds with an upbeat tone and helpful attitude, and solves problems quickly and to my satisfaction. She makes my job easier by being excellent at her job."

Darci Feider "Darci is very organized and on top of her work. She resolves issues graciously, and takes care of questions and concerns right away. Darci gets along well with her coworkers and is pleasant and professional. She reflects great customer service for the Purchasing Department."

Vanessa Meyer "Vanessa is friendly and helpful. She remembers the needs of faculty members and retains a positive attitude, regardless of the request. She maintains the documents, keys and workspace well."

**Derald Richards** "Derald consistently performs at a level above and beyond the scope of his job. He is quick to submit ideas and solutions, and will take the lead on projects. Derald can be counted on to deliver and complete a task, no matter how difficult."

**Sarah Thorsen** "Sarah does anything and everything she can for our department. She goes out of her way to take care of the students and faculty, and she does so with a smile. Sarah is extremely intelligent and will gladly share advice for how to handle difficult situations, based on her extensive experience teaching special needs students."

The College Community will celebrate all 2013-2014 nominees and recipients at the Annual Ice Cream Social held in September.

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positive and cooperative spirit, and special achievements or contributions to the college community. Thanks to the support of the Clark College Foundation, each quarter's recipient receives a \$400 cash award.

Karen Ferguson submitted this article. Photo: Clark College/Jenny Shadley

# Fall 2013 Classified Staff Excellence Award



Associate Vice President of Human Resources Darcy Rourk, *left*, congratulates Advising Office Assistant Jessica Bateman on winning the fall 2013 award for Classified Staff.

Associate Vice President of Human Resources Darcy Rourk, left, congratulates Advising Office Assistant Jessica Bateman on

winning the fall 2013 award for Classified Staff.Congratulations to Advising Office Assistant **Jessica Bateman**, recipient of the Fall Quarter 2013 Classified Staff Excellence Award.

"Jessica always strives to meet the needs of the public, community, and co-workers with her high level of service," a nominator wrote. "She has built relationships with vocational counselors whose clients often have short timelines for completion of programs, and they count on her when they need assistance or to connect with an advisor. When working with the public, she will always ask additional questions, ensuring that people leave with everything they need so that they don't have to return or call for something she could have helped with."

Congratulations to all of the Fall Quarter 2013 nominees:

**Vicki Cheng** "Vicki has been a Clark employee for 31 years and her reputation reflects her dedication to students, faculty and staff at Clark College. She is a tremendous asset to Clark College in so many different ways in her various roles, and she handles it all with a calm intelligence and a great sense of humor."

**Joy Horning** "Joy distributed additional desk copies of textbooks to the faculty and consistently reminded us of documents that needed to be submitted. She is helpful, knowledgeable in her subject area and pleasant to work with."

**Rebecca Kleiva** "Rebecca provides outstanding customer service. Her knowledge and eagerness to learn things that are outside of her normal job responsibilities help to ensure that the customer service that she provides to the public, community and co-workers is top-notch."

**Susan Muir** "Susan has provided streamlined processes and efficiencies in all of the major projects with which I have been involved with her. I have come to rely on Susan in many areas of work and I know she has consistently provided

behind the scenes organization in many projects and events. If it is running smoothly, Susan has had her hand in it."

**Derald Richards** "Derald's overall job performance at CTC is reliable, excellent and noteworthy. He constantly has a cheerful attitude, and can be counted on to deliver and complete the task no matter how difficult. One of Derald's coworkers describes him as 'super wonderful!!'"

Michael Shingle "Mike works collectively with other units in Student Affairs to better serve students and provide information that may go beyond the scope of the Advising Office. When he can, he will go above and beyond by facilitating the connection between student and campus resources/referrals. His positive spirit and go-getter attitude has been a contagious asset that is seen and heard across Student Affairs."

Sarah Weinberger "Sarah is constantly going above and beyond in her work in the Career Services office. This is evidenced by her ability to balance a variety of tasks on a daily basis. Her creativity is apparent in everything from developing a social media plan for the Career Services office, executing marketing efforts for events, and planning career and job fairs on campus."

The College Community will formally recognize all 2013-2014 nominees and recipients at the Annual Ice Cream Social.

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Karen Ferguson submitted this article. Photo: Clark College/Jenny Shadley